

## Driver and Warehouse Assistant

We are a dynamic and exciting organisation – what you will love most is the welcome you get from colleagues. In return for your commitment to us we can offer development opportunities into any area of the organisation. This is a role where you could start your career within the AV industry, we can harness your passion for Sound, Lighting, Video or Scenic.

Our values are important to us and “Excellence in Production” drives our culture and all the aspects of our work. We are keen to continually improve our offer to our team members, our culture and make SFL a great place to work.

You will find some great benefits working here including 28 days holiday, a generous non-contributory pension scheme, fully subsidised social events that are open to the whole family, regular team based social activities, and a focus on rewarding individual and team engagement above and beyond the core of a person’s role.

Our team members are talented, motivated and ambitious and so they expect, and deserve, a lot from their colleagues. You must be totally client focused and always looking for ways to improve and achieve excellence. The demands and pace can be high, so you will need a positive, solution focused approach to your work.

We offer a great package, fantastic colleagues, a fun and vibrant environment and the opportunity to work in an organisation whose incredible members deliver services that consistently exceed expectations.

If you think we’d be a good fit for each other, make sure you take a look at the role below and send us your CV. We would love to see the focus of your covering letter outline the suitability not only for the role but why you would be a great member of the SFL family too, your CV can tell your employment story!

### Driver and Warehouse Assistant

**Reports to:** Transport Logistics Co-ordinator

**Based:** Reading Branch

#### About the Role

You will be collecting and delivering our essential equipment to and from a variety of destinations on a daily basis. As the face of SFL Group in one of our Fleet vehicles you will spend your day meeting clients, customers and suppliers and supporting this core function of our business.

When you're not on the road, you will be able to support the wider Reading Warehouse team with their general duties, such as preparing equipment for hire or resetting it when it has been returned.

A normal day will also include:

- Loading and unloading vehicles. Ensuring that the equipment is secured well and the vehicle is evenly balanced.
- Simple maintenance of the Fleet vehicles (e.g. check fluid levels and clean the vehicle exterior and interior).
- Driving safely and minimising risks of accidents, fines and infringements.
- Supporting the team with maintaining a clean and safe warehouse on a daily basis

**Person Specification:**

- Must be over 21 – due to vehicle insurance restrictions.
- Clean and current full driving licence, and have had the licence for a minimum of 2 years.
- Ability to control and drive vehicles of varied nature and size.
- Ability to conduct affairs with courtesy and integrity.
- Ability to read and understand documentation relating to vehicles.
- Understanding and observation of the Highway Code and other current traffic and motoring regulations.
- To be able to demonstrate the ability to load and unload vehicles efficiently and safely
- Able to move and lift heavy objects and undertake full driving duties.

**Hours:** 9.00-5.30, Monday to Friday. Overtime is voluntary, but available.

**Location:** SFL. Unit 5, Headley Park 10, Woodley, Reading, RG5 4SW

**Salary range:** starting around £17,142, plus 9% non contributory pension

January 2019